



**GUIDELINES FOR QUICKER
CREDIT APPLICATION
PROCESSING**

Customers ordering less than \$250.00 per month are NOT eligible for Credit. Total monthly charges must exceed \$250.00 to qualify. Please do not apply if your monthly orders do not meet these requirements. In addition, please note the following:

1. Company must have been in business for at least 1 year. Show how long company has been in business.
2. Credit application must be signed by an officer of the corporation or the owner of the company.
3. Use our credit application form only. Please type or print legibly.
4. Credit application must have a bank reference. This reference must be in the company's name.
5. Application must have complete addresses, phone numbers and account numbers. Fax numbers can be very helpful in expediting applications.
6. The credit application needs 2 trade references. These do not include:

MASTER CARD	DISCOVER CARD	C.O.D. ACCOUNT'S
VISA	OIL COMPANIES	ANY CREDIT CARDS
AMERICAN EXP.	SECURED ACCOUNTS	INSTALLMENT LOANS

7. Below is a list of companies who will not furnish information. If considering, please do not use. List references other than these:

3M	BOISE CASCADE	STEELCASE
STATIONERS DIST.	NORTH SUPPLY	W.W. GRAINGER
IBM	XEROX	B.A. PARGH

CREDIT APPLICATIONS WITHOUT THE ABOVE INFORMATION WILL BE RETURNED

All orders are COD - VISA - MC - AMEX until approved Credit can be established.
Please allow 7-10 working days for Credit processing.

Thank you for your help - we will look forward to serving you!!

Toner Technologies, Inc. - Credit Department



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 Boynton Beach, FL 33426
 (561) 547-9710 (800) 845-2838
 Fax: (561) 547-4721
 Info@Toner-Tech.com

Credit Approval Application

Company Name: _____ Date: _____
 Contact: _____ Customer #: _____
 Address: _____ Suite #: _____
 Phone: _____ Fax: _____ E-mail: _____ EIN: _____
 Business Start Date: _____ Annual Sales: _____

Corporation Individual Partnership Other: _____

Company Officers					
Officer Name:			Officer Name:		
Address:			Address:		
City	State	Zip:	City	State	Zip:
Phone #:	SS#:		Phone #:	SS#:	
Title:			Title:		
Bank Information					
Bank Name:			Bank Name:		
Contact:			Contact:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone #:	Acct #:		Phone #:	Acct #:	
Type of Account:			Type of Account:		
Trade References					
Vendor Name:			Vendor Name:		
Contact:			Contact:		
Address:			Address:		
City:	State:	Zip:	City:	State:	Zip:
Phone #:	Acct #:		Phone #:	Acct #:	
Terms: Net 20					

Terms: A service charge of 2% per month will be charged on all past due invoices. There is a \$20 Returned Check Fee. No Refund on Special Order items. A restocking fee of 25% will apply to all returns.

We fully understand your credit terms as stated above. We agree to the proper payment in consideration of extended credit. This application hereby authorizes Toner Technologies, Inc. To Investigate all Credit & Banking information stated. I understand that I will be liable for any fees, including legal fees, if any, associated with collections of unpaid balances. **I have reviewed the Credit Guidelines & my company meets the criteria as listed.**

Signature of Office or Principal _____ Title _____ Date _____